CONSTITUTION OF THE SOCIETY OF ENVIRONMENTAL ENGINEERS

(Revised August 2014 for the 2014-2015 Academic Year)

PREAMBLE

In order to advance the development of knowledge and skills in the engineering profession, and by recognizing the necessity for establishing a student organization in the discipline of environmental engineering sciences, we, the members of the SOCIETY OF ENVIRONMENTAL ENGINEERS, do hereby adopt the following constitution.

ARTICLE I – NAME OF ORGANIZATION

The name of this organization shall be the “Society of Environmental Engineers” and shall be hereafter referred to in this constitution as SEE. This organization will use the acronym of “SEE” in publicity materials and correspondence.

ARTICLE II – PURPOSE STATEMENT

The objectives of SEE shall be:

1) To sponsor discussions and activities in Environmental Engineering Sciences in order to enhance the professional awareness of our members.
2) To offer services to the needs of the Department of Environmental Engineering Sciences (EEES), its faculty and students, and the College of Engineering.
3) To promote mutually beneficial student/teacher interaction by providing social activities outside the classroom.
4) To participate and promote participation in activities of the Benton Engineering Council and the College of Engineering (e.g. Engineering Fair).

ARTICLE III – COMPLIANCE STATEMENT

Upon approval by the Department of Student Activities and Involvement, the Society of Environmental Engineers shall be a registered student organization at the University of Florida. The Society of Environmental Engineers shall comply with all local, state and federal laws as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University’s regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.
ARTICLE IV – UNIVERSITY REGULATIONS

Section A. Non-Discrimination
SEE agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act.

Section B. Sexual Harassment
SEE agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment.

Section C. Hazing
SEE agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization.

Section D. Responsibility to Report
If this organization becomes aware of any such conduct described in this article, SEE will report it immediately to Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, or the University’s Title IX Coordinator.

ARTICLE V – MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff may be associate members; however, they may not vote or hold office. All members and associate members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

Membership shall be defined in two categories: officer and active. Officers are expected to attend regular officer meetings as well as many general and unified meetings as possible. A participant will be considered an active member if s/he earns a minimum of five points per semester, excluding summer semester. Active members are eligible to vote, be elected as an officer, and serve as a committee chair. A committee chairperson shall automatically be considered an active member.

Points shall be counted with the following system:
General Meetings: 1 point
Unified Meetings: 1 point
Volunteer Events: 2 points
Socials: 2 points
ARTICLE VI – OFFICERS

There shall be eight major officers, each with terms of one year. All officers are elected. For all offices except President, if during the time of an officer’s term the officer becomes ineligible, due to financial, academic or conduct problems with the university, the remaining officers may choose to either elect another officer, or to split the duties of the ineligible officer and continue with the remaining officers. If the President becomes ineligible, the Vice President will assume the office of President, and the remaining officers will decide whether to elect a new Vice President.

All officers will keep documentation of all their records, correspondence, and activities during their term; this documentation will then be handed down to their corresponding successor after elections are held.

The officers shall preside in the following order:

1. President:
   a) Shall oversee all functions and activities of the society.
   b) Shall preside over all General Meetings of the society.
   c) Shall have a voice and vote in all committee decisions.
   d) Shall be authorized to distribute funds by signature.
   e) Shall become the default chairperson of the Mentor Committee if a chairperson is not appointed.
   f) Shall be authorized to act, in accord with the SEE Constitution, on behalf of the organization in business affairs.
   g) Shall be responsible for the communication and partnering with all departmentally associated societies.
   h) Shall assist in the Engineering School of Sustainable Infrastructure and Environment (ESSIE) Career Fair.
   i) Shall be present in SEE’s communication (i.e., publicity, corporate outreach, student outreach, etc.)

2. Vice President:
   a) Shall perform all the duties of the President in the absence of that officer.
   b) Shall be responsible for the proper functioning of all committees; however, shall not have a vote in a committee unless s/he is a member.
   c) Shall be in charge of ordering and arranging for the design of t-shirts for various events and sales.
   d) Shall be responsible for contacting speakers for the General Body Meetings.
   e) Shall oversee the planning and running of FE Exam reviews.
   f) Shall become the default chairperson for the E-Week Committee during the spring term if a chairperson is not appointed.

3. Secretary:
   a) Shall transcribe and maintain accurate accounts of the proceedings of all General Meetings.
   b) Shall notify all members of all general meetings and society activities by e-mail and fliers.